No. GCEK/Hostel/2019-20 / 2100   Date: 17/06/2019

HOSTEL ADMISSION NOTIFICATION FOR SY To FINAL YEAR 2019-20

All students are informed that hostel admission process of Second Year to Final Year for academic session 2019-2020 shall be as follows,

A. Procedure for Hostel Admission

1. Hostel Admission will be done through institute's MIS portal **https://mis.gcekarad.ac.in**. All students seeking admission in the hostel are must follow the given steps.

    i. Student login to MIS **https://mis.gcekarad.ac.in**
    ii. Click on Academics → Admission → Student Information
    iii. Fill the student's, parent's **mobile numbers** and **email ID**
    iv. Select the students **Category**
    v. Go to **Student Type** and select **Hosteler** option
    vi. Finally click on **Submit** button.

2. Only limited accommodation is available in hostel, branch and year wise seat distribution chart will be displayed on Hostel Notice board and on **http://gcekarad.ac.in.**

3. The Merit List for Hostel Admission will be done strictly in accordance with the seat distribution, schedule shown in table and displayed on institute website as per mentioned in Hostel Admission Schedule table.

4. Student check his/her name in the hostel admission merit list displayed on institute website. If name appear in the hostel admission merit list, then follow the given steps.

    i. Student login to MIS **https://mis.gcekarad.ac.in**
    ii. Click on **Academic → Fee Collection → Online Payment**
    iii. Select **Hostel Fee** and Select **Semester** (For Example: Second Year admission seeking student select II semester, Third Year admission seeking student select IV semester & Final Year admission seeking student select VI semester) and click on **Pay to Confirm....**
    iv. After Successful payment, student can view/download the Hostel Fee receipt.

5. After successful Hostel Fee payment, student must pay the Mess Deposit by following the given steps

    i. **Go through the http://gcekarad.ac.in & Click on Online Payment→ Mess Deposit.** It will redirect to **https://www.eduqfix.com/PayDirect** page.

ii. Make sure **Institute** dropdown showing the **Government College of Engineering Karad** & select **Hostel Name*** from branch list and click on **Continue..** (*Hostel name shown in front of student name in Hostel Merit list displayed on website)

iii. Student will type his/her Registration Number in the **Registration No.** field.

iv. After login student have entered the basic details and select their Mess Deposit and click on Continue and Pay....

v. After Successful payment, student can download the fee receipt.

6. The room in the hostel will be provided to the students only after the **paying Hostel Fee and Mess Deposit. No Need to Submit any Form, Fee Receipt to anywhere.**

B. HOSTEL FEE STRUCTURE FOR 2019-2020

Sr. No.	Fee Heads	Hostel Fee (Rs.)	
		General	SC/ST
01	Hostel Admission	500	-
02	Maintenance	3000	3000
03	Table Charges	3000	3000
04	Medical Charges	200	200
05	*Caution Money (Refundable & Only applicable for new Admission in Hostel)	1000	1000
	Total	7700	7200

C. MESS DEPOSIT FOR 2019-2020

Sr.No.	Fee Heads	Deposit for Girls (in Rs.)	Deposit for Boys (in Rs.)
01	Mess Deposit Odd Sem	8000	9350
02	Mess Deposit Even Sem	8000	9350

(Note: - Mess Fees is fixed, No refund will be done.)

D. HOSTEL ADMISSION SCHEDULE SY TO FINAL FOR 2019-2020

Sr.No.	Admission Procedure	Date	Remark
01	Filling and Submission of Online Application through MIS	18/06/2019 to 24/06/2019	Apply Online through MIS Login
02	Display of Merit List Round-I	26/06/2019	Display on www.gcekarad.ac.in
03	Pay Hostel Fee & Mess Deposit	26/06/2019 to 29/06/2019	Hostel Fee Procedure Step No. 4 & Mess Deposit Procedure Step No. 5
04	Display of Merit List Round-II	30/06/2019	Display on www.gcekarad.ac.in
05	Pay Hostel Fee & Mess Deposit	30/06/2019 to 02/07/2019	Hostel Fee Procedure Step No. 4 & Mess Deposit Procedure Step No. 5
06	Waiting List display/operated with whole procedure (If Any Vacancy)	03/07/2019	Upto 01:00 pm
07	Pay Mess Deposit of Even Semester	December 2019	Mess Deposit Procedure Step No. 5

E. Admission Policy

The Merit List for Admission in the hostel will be done strictly in accordance with following procedure-

1. **Merit will be decided on the basis of CGPA score of of Summer-2019 Examination.**

2. Priority will be given to all clear students. It means, the students having back log will appear after passed students in the merit list

3. All OMS/PH students will be admitted in hostel subject to submission of the online application and payment of hostel and mess fees in time.

4. The students residing within 10 km periphery of Karad are not eligible for hostel admission.

5. Hostel admitted students shall remain present personally for occupying the allotted hostel room.

6. The student has to pay the hostel fees online as per fees structure (no installment) on or before the given date.

7. The student has to pay mess deposit online as per fees structure on the given date in two equal installments. If any applicant fails to deposit the fees within the given date his/her admission claim will be cancelled.

8. Hostel Identity card will be issued to the applicant at the time of room allotment. Only after showing this ID card to the Gate watchman the applicant will be allowed to enter into the hostel with luggage.

9. The student has to report to the hostel as per mentioned in the admission schedule failing which hostel authorities would have the right to cancel the admission.

10. For any further enquiry related to hostel admission, the student may communicate to the warden during the office hours.

11. Hostel residents are required to follow the rules and regulations prescribed for them. The copy of the rules and regulation are displayed on the notice board of the Hostel and on **http://gcekarad.ac.in**

12. Those who do not get admission as per merit, they have to vacate their rooms, failing which strict disciplinary action against such students to the extent of removal from the college shall be taken.

13. Refund of Hostel fee is allowed only in the case of cancellation of hostel admission as under

    Before 30 Oct. 2019:   Rs 500/ per month basis

    After 30 Oct. 2019   :   No refund in hostel admission fees

14. Students should claim refund of their caution money only after completion of entire course. The caution money deposit shall be refunded after deducting cost of any broken / spoiled items in the premises / hostel room.

15. Hostel admission fee Rs. 500 is not for SC/ST students provided submission of Caste Validity Certificate.

16. Failure to observe discipline or violation of any rule may make a student liable to disciplinary action, which may result in eviction from the Hostel.

Principal
Government College of Engineering, Karad