

Second To Final Year B.Tech/M.Tech/MCA Admission Procedure



▷ We do not accept Cash, Cheque, Demand Draft
We accept only online payments

***Note: Mobile no. & Email is mandatory for receiving notices**

Admission Documents

Candidates reporting for admission are required to **fill up all information in the institute's MIS**. They are therefore, advised to bring the following documents in original for verification and make 1 sets of applicable documents in the following order:

Table 1: Second to Final Year B.Tech/M.Tech/MCA Admission Documents

| Sr. No. | Name of Document | Remark | Set-1 for Admission |
|---------|--|---------------|---------------------|
| 1 | Grade Cards of Degree of previous years/semesters | Show Original | Submit Photocopy |
| 2 | Caste Certificate of the Candidate for all Reserve Category Candidates | Show Original | Submit Photocopy |
| 3 | Caste/Tribe Validity Certificate of Candidate for all Reserve Category Candidates | Show Original | Submit Photocopy |
| 4 | Non-Creamy Layer Certificate (NCL) for OBC/SBC/NT/VJ Category Candidates | Show Original | Submit Photocopy |
| 5 | Income Certificate of Parents for EBC Students (If Applicable) | Show Original | Submit Photocopy |

Note: Sr. No. 1 document is mandatory for all students.

Sr. No. 2 & 3 documents are mandatory for all reserve category students

Sr. No. 4 document mandatory for all reserve category student except SC/ST

Sr. No. 5 document applicable for EBC admitting candidates

Admission Procedure

Student must go through the following stages while Second Year to Final Year B.Tech/M.Tech/MCA Admission Procedure

1. **Student Login to Institute's MIS & Go through Academic → Admission → Student Information. Fill up all student information like, student's & father's mobile no., email-id, mothers name, photo, signature, full name of last school/ college, date of birth, birth place etc.** It will be verified by the student section clerk at the time of admission.
2. Second Year to Final Year B.Tech/M.Tech/MCA admission seeking **FULL FEE** paying students and Reserve Category students who already submitted the Caste/Tribe Validity Certificate **can directly pay the admission fee as per admission schedule.**
Remaining all students personally present at Student Section Window with 1 set of the documents in order/sequence as shown in Table No.1 as per admission schedule. Student sections clerk verify the documents and set the applicable admission fee in MIS.
3. Student should pay the admission fee through their MIS login by using **internet banking credentials or credit/debit card.**
Education loan borrowed students meet to cashier in office. Cashier will generate challan in triplicate for your fee type. Submit duly signed Challan along with DD to the cashier.
Challan facility is applicable for education loan taken student's admission only
4. After paying admission fee successfully, students personally present at Student Section Window with set of the documents in order/sequence as shown in Table No.1. Student Sections clerk verify the admission documents and approve the admission in MIS. Clerk will generate the **Admission Confirmation Report** and take the students signature.

Note :- All students should pay their admission fee & approve the admission on or before 13th July, 2018 otherwise fine will be charged Rs. 100/- per day.

Online Fee Payment Modes

Student can pay the fee using following internet banking or credit/debit cards.

No Transaction Charges on Internet Banking, Credit/Debit Cards


1. Internet Banking (Recommended)

| Bank Name | Bank Name | Bank Name |
|----------------------------|------------------------------|---------------------------|
| State Bank of India | ICICI Bank | HDFC Bank |
| Kotak Mahindra Bank | Axis Bank | IDBI Bank |
| Bank of Maharashtra | Bank of Baroda | Bank of India |
| Airtel Payments Bank | Andhra Bank | Bandhan Bank |
| Bank of Baharin and Kuwait | Candara Bank | Catholic Syrian Bank |
| Central Bank of India | City Union Bank | Corporation Bank |
| Cosmos Bank | DBS Bank Ltd | DCB Bank |
| Deutsche Bank | Dhanlaxmi Bank | Federal Bank |
| IDFC Bank | Indian Bank | Indian Overseas Bank |
| IndusInd Bank | Janata Sahkari Bank Ltd Pune | Karnataka Bank |
| Karur Vysya Bank | Lakshmi Vilas Bank | Oriental Bank of Commerce |
| Punjab National Bank | RBL Bank | Saraswat Bank |
| Shyamrao Vithal Bank | South Indian Bank | Standard Chartered Bank |
| Syndicate Bank | Tamilnad Mercantile Bank | UCO Bank |
| Union Bank of India | United Bank of India | Yes Bank |

2. Credit Cards Accepted

| | |
|-------------------|--|
| Credit Card Brand |  |
|-------------------|--|

3. Debit Cards Accepted

| | |
|------------------|---|
| Debit Card Brand |  |
| Note: | <p>Debit Card's daily online transaction/spending limit are set by the individual bank or credit union that issues the debit card. Some debit cards have daily online transaction limits or spending capped/restricted at Rs.25,000, Rs.50,000, or Rs.75,000.</p> <p>Students/parents advised to check this transaction limit with their respective debit card issuer banks for online fee payment.</p> |

***RuPay Debit Card not accepted**