

# **Government College Of Engineering, Karad**

## **Hostel Notice**

**Date 15/02/2021**

All students of B.Tech (Third Year, and Final Year), M.Tech and MCA are hereby informed that Institute has decided to provide Hostel accommodation as per guidelines received from Government Maharashtra for outside students. The accommodation will be provided from Date **21<sup>st</sup> February 2021 to 31<sup>st</sup> March 2021**. The students interested for seeking hostel accommodation need to submit the duly signed undertaking and SOP annexure1 attached with this notice.

**Hostel Authorities**

## UNDERTAKING BY HOSTEL RESIDENTS

I, \_\_\_\_\_  
with Registration No. \_\_\_\_\_  
enrolled for the \_\_\_\_\_ Programme.  
in the Department of \_\_\_\_\_

do hereby undertake that as a hosteller at GCE Karad, I hereby solemnly promise that:

1. That I shall obey in word and spirit the rules and regulations of the Hostel and any amendments thereof.
2. I shall always maintain the discipline and decorum of the Hostel.
3. I shall preserve, tend, and safeguard the property of the hostel, and shall not knowingly or otherwise destroy, damage, or deface Hostel property.
4. I shall always keep my room and the common grounds of the hostel clean and unsoiled and will make it available for inspection as and when required.
5. I understand that ragging is strictly prohibited and is an offence. Any involvement will lead to my summary termination from the Institute.
6. I understand that use of any addictive substance like tobacco, alcohol, narcotic, or habit-forming drugs, etc., is strictly prohibited in the hostel / Institute. I will be liable for any disciplinary action for indulgence in such activity, viz., smoking, consumption of alcoholic drinks or any other intoxicating substance in the hostel and Institute premises and found under its influence at any point of time / place during my studies in the Institute.
7. I will maintain my valuables in my own custody. The management is not responsible for any loss or damage.
8. I agree that no entry or exit will be made by me from 9:30 PM to 5:00 AM in the Institute, unless specific permission is taken.
9. I understand that prior permission must be obtained from the competent authority to visit outside campus for bonafide purpose; I will be solely responsible for my safety and protection during my departure and return to the Institute. In case I leave the Institute /hostel without prior permission, Institute can initiate the disciplinary action against me and Institute authorities are not responsible for my safety.
10. In the event, when I take a leave (with permission) to visit hometown or other places, I will be solely responsible for my safety and protection during my departure and return to the Institute.
11. In the event of my parents / guardians or relatives are visiting me, I will inform the Warden in advance and access / contact with them, meeting in the hostel or going out for local visit will be with the consent of the Warden (Written permission).
12. I understand that no friends or outsiders are allowed in the hostel premises. Also, men cannot go to the women's hostel or vice versa if not otherwise stipulated and any such visit will be seen as a serious misconduct, inviting penalty.
13. I will play a proactive role as a student and suggestions / feedback for improvement or any concerns about aspects of hostel life will be brought to the notice of hostel in-charge immediately.
14. I will strive to play a proactive role in keeping gender amity and maintain cordial & harmonious relations with all, group, individual and authorities on the campus. I understand that the Institute observes a non-negotiable stand with regard to issues of caste, creed and communal harmony.
15. I understand that my involvement in any unacceptable behaviour under the code of conduct and above and any violation of hostel rules will lead to my immediate expulsion from the hostel / Institute.
16. I will not change my allotted room without permission from the authority.

17. I shall ensure that all dues, including any fines or penalties that may have been imposed against me, are paid in time to the Institute.
18. I shall strictly observe and abide by the code of conduct the Hostel.
19. Hostel Staff: Students shall always treat the staff and housekeeping staff of the Hostel with due courtesy. Service of the housekeeping staff shall NOT be utilized for private or personal work. No tips in cash or kind will be given to the staff of the Hostel.
20. Celebration of Birthdays: (1) It shall be with prior written permission of the Rector/Campus Administrator. (2) It shall be held in a common place for one to two hours between 8.00 pm to 10.00 pm. (3) There shall not be any kind of physical discomfort. (4) No outside guest will be allowed. (5) Violation of the rule shall be penalized.
21. **I would follow SOP(Standard Operating Procedure) for COVID19 Pandemic, In case, if I not followed SOP, I will be liable to strict disciplinary action against me and I am aware that I will be rusticated from hostel / institute.** (Kindly submit duly signed copy of Annexure 1)

Student's Signature : \_\_\_\_\_

Name of the Student : \_\_\_\_\_

Contact No. : \_\_\_\_\_

#### ACKNOWLEDGEMENT

I, \_\_\_\_\_,  
father/ mother/ guardian of \_\_\_\_\_, have read the terms  
of above undertaking and understand that the above rules are for the my ward's benefit and  
improvement. I also understand that if he/she fail to comply with these terms, he/she will be liable  
for suitable action as per Institute rules and law. I undertake that he/she will strictly follow the above  
terms and conditions.

Parent's/Guardian's Signature : \_\_\_\_\_

Name of the Parent/Guardian : \_\_\_\_\_

(If Guardian mentions the relationship with student)

Address for Correspondence : \_\_\_\_\_

\_\_\_\_\_

Contact No. : \_\_\_\_\_

**(Annexure1)**  
**Standard Operating Procedure (COVID19 Pandemic)**

- Self-discipline is very important to contain the spread of the COVID-19 pandemic through social distancing and maintaining hygienic conditions.
- Wearing the mask is compulsory for everyone entering and leaving hostel premises. No entry will be given to persons without facemasks.
- Used masks should be discarded in the bins properly.
- Have your own masks, sanitizer, and a thermometer for monitoring body temperature for personal use (advisable).
- Hand wash/Hand sanitizer will be available at the entrance gate, so that every person must sanitize their hands before entering the hostel.
- Only one student will be accommodated in each room.
- Students should wear the University Identity cards while entering the hostel. A Security guard or staff at the entrance gate will do a temperature check of all people entering the hostel. Students having fever will not be allowed to enter the hostel. All hostellers entering the hostel should cooperate with this mandatory temperature screening.
- Use AarogyaSetu App on your mobile and it should always remain active (through Bluetooth and Wi-Fi)
- To minimize movement and physical contact with others, hostellers are not allowed to leave the hostel, except for academic work and emergency needs. This is enforced through security checks at the hostel exit and entrance. Residents must cooperate with the hostel staff and other security personal in this regard. They are not allowed to leave the hostel premises between 9:30 pm and 7:30 am to prevent non-essential travel.
- Essential hostel staff at the hostels will assist students 24/7. However, in our effort to further reduce physical contact, housekeeping and cleaning will be done in common areas within the hostel premises from time to time. Students should maintain a safe distance during such time.
- Guests in the hostel are strictly prohibited during the current pandemic situation.
- Unnecessary gatherings inside and outside the rooms of the hostel will be avoided. Students must avoid going in other rooms and maintaining social distance as described by govt. health authorities.
- Students should make sure that their rooms be cleaned on daily basis and must dispose of their waste properly.
- Mess staff must wear gloves, mask, and hair caps during the mess timings. Food will be served as per the timings displayed at the mess hall.
- Seating arrangement at the mess halls is done so that social distancing is maintained. No one should try to rearrange the chairs according to his/her wish.
- Wherever queue must be maintained, each student should follow the social distancing norms.
- Disinfection spray will be carried out in public areas on daily basis and in rooms on weekly basis.
- Students having COVID-19 symptoms should inform the hostel staff/warden immediately and visit the hospital for immediate medical care.
- To the maximum extent possible, all must follow unidirectional movement in hostel premises.
- Hostel GYM will follow guidelines as per SOPs given under GYM.
- In hostels having common washrooms, take necessary care all the time by diligently following all instructions/notices/protocols in the hostel.
- Maintain the hygienic condition of shared bathrooms and toilets after their use to protect yourself and others.

Signature of Student \_\_\_\_\_

Name of the Student and Class: \_\_\_\_\_

Roll No : \_\_\_\_\_

Mobile No: \_\_\_\_\_