



GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

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Minutes of 9th Board of Management meeting held on 20th May, 2016

The 9th meeting of Board of Management was held on 20th May, 2016 in the Meeting Hall of Government College of Engineering, Karad at 11.00 am. Following members were present for the meeting:

- 1) Dr. Ashok Khade
- 2) Shri. Narendra alias Eknath Kulkarni
- 3) Shri. Shahajirao Jagdale
- 4) Prof. M.B. Kumthekar
- 5) Prof. (Dr.) S.S. Mohite
- 6) Prof. (Dr.) P. M. Khodke

Leave of absence was granted to Shri. Hanmant Gaikwad, Dr. Shivajirao Kadam, Dr. Sanjay Chahande, Principal Secretary, H&T, Mumbai, Dr. Kiran Patil, Dy. Secretary, H&T, Dr. S. K. Mahajan, Director, Technical Education and Dr. S.M. Sawant. The key functionaries of the institute like various Deans and Heads of department were also invited for the meeting.

Member Secretary and Principal Prof. (Dr.) P. M. Khodke has welcomed Hon. Chairman and members of Board of Management. He further informed the house that Prof. (Dr.) G. D. Yadav, Vice-Chancellor ICT Mumbai has been invited today to deliver the talk on research and development for the faculty. Hon. Shri. Jagdale proposed to nominate Prof. (Dr.) G. D. Yadav as an invited member on BoM. House unanimously approved the resolution. Member Secretary further informed that Institute has prepared three brochures namely Institute Information, TPO and Unnat Bharat Abhiyan to project institute outside. Prof. (Dr.) P.M. Joshi, Dean Academic gave detailed presentation about institute information and informed the house that it will be kept for circulation to students, parents and visitors. Prof. A.R. Acharya, Dean IIIC explained the contents of TPO brochure. Prof. M.B. Kumthekar, Dean Resource Mobilization gave detailed presentation about brochure for Unnat Bharat Abhiyan. Hon. Chairman appreciated the efforts taken by faculty for presenting the contents in systematic manner.

With the permission of the Hon. Chairman, Member Secretary started with the agenda for meeting.

Item No. 9.1

To confirm the minutes of eighth Board of Management meeting held on 29.03.2016

House confirmed the minutes of eighth BoM meeting held on 29.03.2016.

Item No. 9.2

To report actions taken on the minutes of eighth Board of Management meetings held on 29.03.2016

- Member Secretary presented actions taken on the minutes of Eighth Board of Management meeting held on 29.03.2016. Hon. Chairman enquired about practices adopted by the institute for improvement of results of the students. He instructed to present comparative result analysis for two years and analyze the results with respect to student's social and economical background so that remedial actions can be taken in future for improvement. Member Secretary assured the house that result analysis in detail shall be put before next BoM meeting after declaration of Summer 2016 results.
- Member Secretary informed the house that funds have not been budgeted by Government for construction and repairing of building in this monsoon session also. Hon. Chairman instructed to keep note ready addressed to Hon. Minister, H&T, Mumbai.

With above discussion and suggestions house approved actions taken report on the minutes of eighth Board of Management meeting held on 29.03.2016.

Item No. 9.3

To discuss and accept internal audit report for financial year 2014-15

Member Secretary presented internal audit report for financial year 2014-15. Hon. Chairman instructed to strengthen internal audit process and also see that it is done monthly.

House approved internal audit report for financial year 2014-15.

Item No. 9.4

To discuss and accept statutory audit report for financial year 2014-15

Member Secretary invited Mr. Madhav Pol, CA from M/s Joshi & Pol for presentation and explanation of audit report for financial year 2014-15. The discussion along with suggestions on the statutory audit report are as below.

- Mr. Pol has informed the house about necessity of expediting the process of society registration failing which the institute shall be in trouble from income tax, sales tax and service tax departments. Moreover, it remains always as a question for auditor about formats in which financial statements and audit report need to be submitted. Member Secretary informed the house about status of society formation. Hon. Chairman suggested Member Secretary to come personally on Wednesday 25th May for getting signature on the society registration documents.
- Mr. Pol further stressed the need for following all rules & regulation related taxes particularly TDS & Service Tax. The institute has received notice from the department that service taxes not have been filed. But the institute has not taken action. Hon. Shri. Jagdale enquired about what basis it can be done. Mr. Pol told that it is necessary to file return immediately. It is certainly going to invite penalty for the delay. House unanimously resolved to sanction the amount of penalty as per service tax rules. House further suggested to seek guidance from service tax consultant and also M/s Joshi & Pol for the same.
- Hon. Chairman instructed to take guidance from M/s Pol & Joshi for billing procedure about contractual services. He further requested Mr. Pol giving SoP for accounts of the institute.

With above suggestions and discussion, house approved statutory audit report for financial year 2014-15.

Item No. 9.5

To note and approve minutes of 6th Finance Committee meeting held on 14.05.2016

House approved minutes of 6th Finance Committee meeting held on 14.05.2016

Item No. 9.6

To discuss and approve the honorarium/ salary of teaching posts appointed on contract basis

Member Secretary brought to the notice of house about two types of appointments i.e. contractual (for external candidates) and ad-hoc (for internal candidates), advertisement for all vacant posts including senior positions, age relaxation for higher position (internal candidates),

few deviations from GR dated 10th September 2012 and resulting disparity in honorarium of existing and newly appointed faculty due to rise in honorarium.

Hon. Chairman expressed deep concern on poor position of faculty. He further suggested to give honorarium of Rs. 45,000/- to Assistant Professor instead of proposed Rs. 50,000/-. Hon. Shri. Jagdale suggested to increase the honorarium of rest of contract faculty (to avoid disparity) based on performance of concern faculty. House resolved that Member Secretary shall evolve mechanism for the same and shall present in the next meeting for approval.

With above suggestions, house approved the advertisement, type of appointments, relaxation of age limit and honorarium/ salary of teaching posts appointed on contract basis.

Item No. 9.7

To discuss and approve proposal for increase in hostel fees for the students staying in hostels from 2016-17

Member Secretary presented the proposal for revised hostel fees as follows:

Government Fees	Rs. 500/- (excluding SC/ST)
Medical Fees	Rs. 50/-
Table Charges	Rs. 2750/-
Maintenance Fess	Rs. 2750/-
CMD	Rs. 1000/-

Hon. Chairman suggested that the institute may consider few cases of poor students for giving them concession (to the extent possible) in the fees on case to case basis. However, such students should not exceed more than 10% of the students admitted in hostel.

With above discussion and suggestions, house approved proposal for increase in hostel fees for the students staying in hostels from 2016-17

Item No. 9.8

To approve the proposal for revision in enrichment of six funds created under autonomy

The house suggested that figures shall not be in decimal. House approved the distribution of six funds as under:

Sr.No	Title of Fund	Revised distribution	Utilization
1	Corpus	<ul style="list-style-type: none"> • 25 % of tuition fee paid by student • 5 % of development fee paid by student 	<ul style="list-style-type: none"> • Part of Corpus fund may be used for creation of Capital Assets like building etc.. • Any expenditure to be met from Corpus fund shall require permission of BOM.
2	Staff Development Fund	<ul style="list-style-type: none"> • 15 % of development fee paid by student • 15% of net IRG generated by institute 	<ul style="list-style-type: none"> • Faculty/Staff training, Conferences, deputation for qualification upgradation, • teaching assistantship, • research and development, Faculty awards, any other motivational measures etc.. • TA/DA for attending meetings and administrative assignments
3	Equipment Replacement Fund	<ul style="list-style-type: none"> • 40% of development fee paid by student • 15% of net IRG generated by institute 	<ul style="list-style-type: none"> • Replacement of obsolete, non-working and written off equipments, furniture etc. • Advertisement for tenders
4	Maintenance Fund	<ul style="list-style-type: none"> • 10% of development fee paid by student • Entire laboratory fee paid by student • 20% of net IRG generated by institute 	<ul style="list-style-type: none"> • Maintenance, Repair, Consumables, Stationary etc.. • Administrative expenses like phone bill, light bill, water charges and office expenditures • Maintenance of building • Outsource services for security, cleaning etc.
5	Institute Development Fund	<ul style="list-style-type: none"> • 20% of development fee paid by student 	<ul style="list-style-type: none"> • Campus upliftment , garden, ambience, refurbishment, institutional image projection, Student activities, sponsorship etc..
6	Salary Fund	<ul style="list-style-type: none"> • 75 % of tuition fee paid by student • 10% of development fee paid by student 	<ul style="list-style-type: none"> • Salary/Honorarium of Faculty and Staff appointed on the post created at institute level • Honorarium of visiting/adjunct faculty

The house approved the proposal for revision in enrichment of six funds created under autonomy.

Item No. 9.9

To discuss and approve additional budget for FY 2016 – 17 for procurement of Electric Discharge Machine (EDM) under equipment replacement fund

House approved additional budget for FY 2016 – 17 for procurement of Electric Discharge Machine (EDM) under equipment replacement fund.

Item No. 9.10

To discuss and accord post facto approval for charging fees for the students registering for Backlog courses

Member Secretary presented the proposal for charging fees for the students registering for Backlog courses. Hon. Chairman enquired about drop out students and practices adopted for continuation of drop out students. He further suggested to charge fees for backlog courses based on autonomy fees structure. Member Secretary assured the house that institute shall charge registration fees Rs. 3500/- per course instead of Rs. 2400/- for B.Tech. & M.Tech. courses and Rs. 1500/- per course instead of Rs. 1000/- for MCA from academic year 2016-17. With above suggestions, house approved proposal for charging fees for the students registering for Backlog courses.

Item No. 9.11

To discuss and approve the proposal for examination fees under Autonomy

House approved the proposal for examination fees under Autonomy.

Item No. 9.12

To discuss and approve policy for creating and appointing class III and class IV posts at the institute level

Member Secretary presented the positions of present temporary staff recruited under autonomy. Hon. Chairman instructed that contractual appointment shall be for only 1 year and institute shall provide special amenities for the persons working in hazardous zone. House unanimously resolved that institute shall outsource all class IV services on contractual basis.

With above suggestions, house approved policy for creating and appointing class III and class IV posts at the institute level.

Item No. 9.13

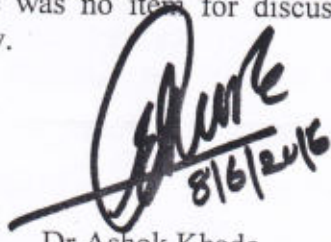
To discuss and approve re-appropriation and allocation of TEQIP funds

Member Secretary presented additional item on re-appropriation of earlier grants received under TEQIP and also allocation of additional funds of Rs. 5 crore, with permission of chair as follows:

Sr. No.	Activity	Allocated Fund (PIP)	Reallocated/ additional fund	Total
1	Procurement	550	550 / 275	825
2	Assistantship	100	62 / 0	62
3	R&D	20	20 / 30	50
4	FSD	100	100 / 31	131
5	III Cell	40	40 / 7	47
6	Capacity Development	30	30 / 0	30
7	Reforms	20	58 / 42	100
8	Students Support	40	40 / 65	105
9	IOC	100	100 / 50	150
10	Total	1000	1000 / 500	1500

House approved the re-appropriation as well as allocation of TEQIP funds.

As there was no item for discussion, the meeting ended with vote of thanks by Member Secretary.


8/6/2016

Dr Ashok Khade
Chairman



Prof. Dr P.M. Khodke
Member Secretary & Principal

Board of Management
Government College of Engineering,