



## GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

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### Minutes of 10<sup>th</sup> Board of Management meeting held on 31<sup>st</sup> August, 2016

The 10<sup>th</sup> meeting of Board of Management was held on 31<sup>st</sup> August, 2016 in the Meeting Hall of Government College of Engineering, Karad at 11.00 am. Following members were present for the meeting:

- 1) Dr. Ashok Khade, Chairman
- 2) Dr. G.D. Yadav
- 3) Shri. Narendra alias Eknath Kulkarni
- 4) Shri. Shahajirao Jagadale
- 5) Prof. (Dr.) S. M. Sawant
- 6) Prof. (Dr.) S. S. Mohite
- 7) Prof. (Dr.) P. M. Khodke

Leave of absence was granted to Shri. Hanmant Gaikwad, Dr. Shivajirao Kadam, Shri. Sitram Kunte, Principal Secretary, H&T, Mumbai, Dr. Kiran Patil, Dy. Secretary, H&T and Dr. S. K. Mahajan, Director, Technical Education. The key functionaries of the institute like various Deans and Heads of department were also invited for the meeting.

Member Secretary Prof. (Dr.) P. M. Khodke has welcomed Hon. Chairman and members of Board of Management. Hon. Chairman thanked Prof. (Dr.) G. D. Yadav for accepting invitation to work as invited member on Board of Management and also for his presence in the meeting for further development of institute. Member Secretary requested Hon. Chairman to permit him to give presentation on the activities conducted so far in the current academic session.

The presentation included outcome of workshop conducted by TCS for institute functionaries on revision in goals, Outcome of accreditation visit, statistics on curriculum revision, results of 2015-16 examination, Placement, Industry institute Interaction activity, Feedback of students about individual faculty etc.

The house expressed satisfaction on successful accreditation and improvement in results. Prof. (Dr.) G. D. Yadav offered useful suggestions on various issues as given below:

1. The institute should evolve strategies for students who are not eligible for placement due to their marks below 60%.
2. The institute at present has 40% weightage for continuous evaluation and 60% for end semester evaluation under autonomy. It is always better to have more weightage for continuous evaluation, at least 50:60 to start with.
3. Internal evaluation scheme may be evolved wherein along with faculty evaluating students, student evaluating student system is incorporated.
4. World is going towards boundary less knowledge acquisition. Every engineer is supposed to have minimum competency about other disciplines simultaneously. Therefore, interdisciplinary projects (major projects and minor projects) should be encouraged. Institute may evolve mechanism for starting such a scheme under autonomy at final year level. A mechanism may be evolved by appointing a committee of Heads of departments. The project batch shall consist of students from different disciplines. The problems shall be research based with innovative ideas which may lead to start-up.
5. Institute may install "Best Project Award" and every year certain amount should be budgeted for such projects. Such projects may be selected and appropriate budget may be sanctioned based on the presentation of students on innovative idea and expected outcome.
6. Mobile based attendance (Biometric) system may be introduced for students to monitor the attendance. The same may be made available instantly in login of Principal as well as head of the department.
7. Instead of only end semester feedback, continuous feedback (24x7) system may be introduced through appropriate App on student's mobile phones.
8. Open source club may be formed for students to encourage them for using open source software and necessary tie up may be made with appropriate IIT's.



9. As the institute has formed different clubs, it is suggested to start websites for all such clubs independently and make these sites available on intranet.
10. It is happy to learn that Moodle is being used in IT department. It may be made compulsory to all departments and every individual faculty to use Moodle for submission of assignments, tutorial, online submission, online examination, online test etc for all the courses under autonomy. Institute can have separate web server for intranet and yearly record for use of Moodle may be kept on intranet.
11. Institute has to evolve such a mechanism that every student becomes member of alumni association automatically. The appropriate certificate may be issued at the end of year at the time of issuing transfer certificate (LC).
12. In order to garner support of alumni in the development of institute, institute may start celebrating "Foundation Day" every year and appeal must be made to donate money using the concept, "No money small, No money big".
13. Faculty recruitment procedure, block grants and faculty transfer are major  
Secretary informed the house that appropriate Act is being formulated at state government level for taking care of these problems. However, house unanimously resolved that Chairmen of all Board of Management of autonomous institute in the state should insist for recruitment without MPSC.
14. Institute may think of separate course on Materials and Biophysics.

With the permission of the Hon. Chairman, Member Secretary started with the agenda for meeting.

**Item No. 10.1**

**To confirm the minutes of ninth Board of Management meeting held on 20.05.2016**

House confirmed the minutes of ninth BoM meeting held on 20.05.2016.

**Item No. 10.2**

**To report actions taken on the minutes of 9<sup>th</sup> Board of Management meetings held on 20.05.2016**

Member Secretary presented actions taken on the minutes of 9<sup>th</sup> Board of Management meeting held on 20.05.2016. The members offered following suggestions/ comments:

- The house expressed satisfaction on improvement in results. House also observed that the results of socially and economically backward students are also at par with other students.
- Hon. Chairman informed the house that Hon. Minister has committed to give half an hour for discussing major issues related to our institution. He further instructed Member Secretary to keep a brief note covering five to six points ready for meeting. Member Secretary informed that note is ready and will be submitted to Hon. Chairman immediately after the meeting.

With above discussion and suggestions house approved actions taken report on the minutes of 9<sup>th</sup> Board of Management meeting held on 20.05.2016.

#### **Item No. 10.3**

##### **To discuss and accord post facto approval to the appointment of Adjunct Faculty**

House accorded post facto approval to the advertisement issued for appointment of Adjunct faculty and requested Hon. Shri Shahajirao Jagdale to remain present as a BoM nominee at the time of interview. House further instructed to appoint the selected candidates immediately so that they can remain present during NBA visit. However, the list of selected candidates may be presented in the next meeting for information.

#### **Item No. 10.4**

##### **To discuss and accord post facto approval to the appointment of Technical Assistant**



House accorded post facto approval to the advertisement issued for appointment of Technical Assistant. House further instructed to appoint the selected candidates immediately so that they can remain present during NBA visit. However, the list of selected candidates may be presented in the next meeting for information.

**Item No. 10.5**

**To discuss and accord post facto approval to Landscape Architect's Consultancy  
Fee structure for garden development**

- Member Secretary presented the proposal for garden development and landscaping of the premises through power point presentation. The house discussed the details on task, deliverables, fees and stages of payment and resolved as under:

**A Tasks and Deliverables**

- Conceptual theme presentation.
- Master plan and required sections, elevations. Project Estimation, Costing and Quantities.
- Preparing design development drawings and coordination. All required working drawings and details.
- Required materials details, plants details and specifications. Design of piping, electrification etc.
- Periodic site visit during each important stage of work.

**B Fees**

	Particulars	Amount
A	To Prepare and Design Total Project Master Landscape Layout, Landscape Theme and Presentation.	30,000/-
B	Reasonable Remuneration charges for Landscaping work as below, 1. To design the required items for overall development. 2. To provide Consultation for execution along with working drawing 3. To provide Guidance for required agencies for material as well as labor contractors and supply of materials.	65,000/-
C	To make site visit for progress of work supervise them, check the things done and giving instruction for further development	2,500/- per visit

### C Stages of Payment

- Payment of 'A' shall be made after submission and acceptance of Master Layout, Theme and Presentation.
- Payment schedule for 'B'

Stage	Stages of work	Payment mode
Conceptual theme, Design stage and Working stage	Upon issue of Appointment, Design theme, site drawings, Estimate, working and detail drawings	50%
Completion stage	After execution of total work under consideration	50%

While approving the item the house also offered following suggestions:

- Hon. Chairman suggested to establish the campus so as to claim it as "Green Belt".
- Hon. Jagdale suggested for grid connectivity through Bio-Gas Plant, Windmill Plant and Solar plant. He further suggested to prepare the plan for rain water harvesting scheme in college premises through students projects.
- Hon. Jagdale suggested that there is no need for pathway for canteen through the landscape as shown in the Landscape development plan. Hon. Chairman suggested to plant flowers which are periodical in nature.

With above suggestions and discussion house approved the Landscape Plan submitted by Ar. Chandan Patil along with consultancy fee.

### Item No. 10.6

#### To discuss result analysis for summer 2016 examination and corrective actions

- Member Secretary presented comparative result analysis for Summer 2015 and Summer 2016 Examinations showing category wise result analysis including that



under autonomy. Hon. Dr. G. D. Yadav enquired whether failure of students is due to poor English writing/ communication skill. Prof .V. B. Waghmare informed the house that though it is one of the reasons, other problems like reading local publications textbook (though not made available in library), not writing precisely also persist. Hon. Dr. G. D. Yadav suggested to improve linguistic skills. He further suggested to identify students with poor communication skill on the basis of their 10<sup>th</sup> and 12<sup>th</sup> English marks and give rigorous training to such first year students on English in first week after first year admission. Preferably, external teacher be appointed for the same. Similarly rigorous training in mathematics (branch specific) by external teacher is necessary. We should keep first year students busy on every weekend. The elocution and debate completion must be arranged separately for first and second year students every year and give prizes. Hon. Dr. G. D. Yadav also suggested to develop mentor scheme, in which second year students are doing mentoring of first year students. The institute should also ensure that all students appear for GATE examination. He appreciated that the transition rate from first to

With above suggestions, house discussed result analysis for Summer 2016 examination.

**Item No. 10.7**

**To discuss and approve the procedure for outsourcing services of skilled/ unskilled workers on contract basis**

House approved the procedure for outsourcing services of skilled/ unskilled workers on contract basis and approved the advertisement. House further suggested to invite Hon. Shri. Anand Kulkarni while finalizing the agency.

**Item No. 10.8**

**To discuss and approve the revision of honorarium for Assistant Professor appointed on contract basis in previous process**

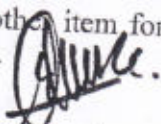
House approved the basis of classification (Outstanding, Very Good and Satisfactory) for revision of honorarium of Assistant Professor appointed on contract basis in previous recruitment process. However, house suggested to invite Hon. Shri. Annad Kulkarni during the presentation.


**Item No. 10.9**

**To discuss any other item with the permission of chair**

- Member Secretary informed the house that due to transfer of Prof. M. B. Kumthekar, the post of faculty member (nominated by Principal) on BoM is vacant. He requested to approve nomination of Prof. V. B. Waghmare on BoM as a Member. House approved the nomination of Prof. V. B. Waghmare on BoM and hoped that his experience in teaching shall help in getting good suggestions for further progress of the institution.
- Member Secretary informed that Shri S. N. Patil (former administrative officer) has been appointed as *Member Secretary* three months after his retirement on the basis of resolution of BoM in the meeting held on 20.05.2016. He has joined the duties on 1.06.2016 with the honorarium Rs 31000/- pm. In the meantime, Shri. Patil applied for additional Rs 5000/- as medical charges, vide his application dated 1.06.2016. The application was put before BoM. The house resolved to pay charges of Rs 5000/- pm with effect from June 2016 to Mr. S. N. Patil.

As there was no other item for discussion, the meeting ended with vote of thanks by Member Secretary.

  
Dr Ashok Khade  
Chairman

  
Prof. Dr P.M. Khodke  
Member Secretary & Principal