



GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

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MINUTES OF TENTH FINANCE COMMITTEE MEETING HELD ON

28th JULY 2018

The tenth meeting of Finance Committee was held on 28/07/2018 at 09.30 am in Meeting Hall Government College of Engineering, Karad. Following Members were present for the meeting:

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|---------------------|---|
| 1. Chairman | : Prof. (Dr) A. T. Pise |
| 2. Member | : Mr. Shahajirao Jagdale, BoM nominee |
| 3. Member | : Dr. P. M. Khodke, Invited Member |
| 4. Member | : Mr. Shirish Godbole, C.A., Karad |
| 5. Member | : Mr. A.Y. Barkade, Registrar |
| 6. Member Secretary | : Prof. V. S. Jadhav, Associate Professor |

Leave of absence was granted to member Mr. Shrikant Mate. Member Secretary, Prof.V.S.Jadhav, welcomed Hon. Chairman and Members and requested Hon. Chairman to give his opening remarks. Hon. Chairman welcomed all members and explained the purpose of holding the meeting. With the permission of Hon. Chairman, Member Secretary started with the agenda. The minute of the meeting are as under:

Item No.10.1

To confirm the minutes of Ninth Finance Committee meeting held on 26.10.2017

The house confirmed the minutes of ninth Finance Committee meeting held on 26.10.2017.

Item No.10.2

To report actions taken on the minutes of ninth Finance Committee meeting held on 26.10.2017

Member Secretary presented action taken report to the house.

- While discussing action taken report, Hon. Member Dr. P. M. Khodke suggested Dean Academic to submit year-wise breakup (from 2014-15 to 2017-18) of scholarship amount receivable from various agencies. Age-wise brake up will assist to waive off long outstanding amount. In view of Dean office staff limitations on extent of follow up for recovery, he suggested to appoint retired social welfare person or concerned office relevant retired employee for follow up. House instructed to submit detailed age wise chart of total scholarship receivable.
- Hon. Member Mr. Jagdale suggested to submit PERT chart of new construction projects on priority basis to maintain schedule and time line.
- The number of hits for IEEE suggests that it has maximum. Hence, a review for next quarter may be taken so as to stop subscribing few e-journals having zero or less hits and focus on more popular e-journals.
- House suggested to put common software only on the institute server. But the list of software and the equipment must be made available on website. House also suggested to enquire with the existing MIS vendor for having other modules like stores, establishment and hostel and finance so that such list shall be any time obtained from MIS and uploaded on website.
- A well-defined time line for construction of basketball ground or the status may be presented in the next meeting. The expenditure on construction of basketball ground may be done Gymkhana funds.
- A rigorous review on procurement of equipment under TEQIP is essential. TEQIP coordinator shall arrange the meeting under chairperson ship of Principal on monthly basis. The grievances of few departmental procurement coordinators regarding absence of IPC members causing delay in signature may be addressed from time to time.

With the above suggestions, house approved the action taken report.



Item No. 10.3

To note the minutes of Budget review meeting held on 08.02.2018

The house confirmed the minutes of Budget review meeting held on 08.02.2018.

Item No.10.4

To report actions taken on the minutes of Budget review meeting held on 08.02.2018

- While discussing action taken report Hon. Member Dr. P. M. Khodke suggested continuous monitoring of TEQIP Budgeted data.
- He further suggested that every department shall categorize standard and non-standard item list and only standard items may be purchased centrally and it will be responsibility of IPC. Accordingly, empanelment of competent vendors may be done. He further mentioned few drawbacks of centralized purchases like delayed payments, also precautions shall be taken while centralized online purchase.
- It was also suggested to maintain online stock statement for which MIS vendor may be enquired with and some qualified candidate may be appointed through outsourced agency for data entry.
- Principal is competent authority for purchase of standard or non-standard item.
- Hon. Member Mr. Jagdale suggested that every payment may be made only after receiving hard copies of Original Invoices.

Item No. 10.5

To discuss and recommend Administrative Approval for proposed SC/ST Girls Hostel, funded by AICTE & Institute to BoM

- Member Secretary BWC informed that, three options were presented by M/S. Mitimitra Consultants in BWC meeting held on 18-06-2018. As BWC (Ar. Mangesh Phadnis and Ar.Shree Mahajani) was not satisfied with the overall planning, it was decided to go for more options from other empanelled architects.
- Accordingly three options presented by M/s Chougule & Sant Asso. Were finalized by BWC and were presented to the house. House has accepted options No. Two and gave administrative and financial approval to the same.



- Option No. Two is containing G+2 RCC framed structure having area 40869 Sqft. with following details-
 - Ground floor – 23 rooms – capacity 69 students.
 - First floor – 24 rooms – capacity 72 students.
 - Second floor – 24 rooms – capacity 72 students.

The option has three bedded 71 rooms with total capacity of 213 girl's students costing approximately Rs.900 lakhs.

- As the funds are made available to the institute by AICTE in institute account, house opined that the construction may be done at institute level by communicating the decision of Finance Committee and BoM to PWD and DTE for information.
- Since AICTE is funding only 200 lakhs, house suggested to find out the ways to generate some amount through CSR and alumni. However, the construction should continue and hence recommended to BoM to make provision of remaining 700 lakhs from institute corpus fund (in instalments spread over three years i.e. 2019-20 to 2021-22).
- Further house instructed BWC to provide various milestones and accordingly prepare stage wise requirement of funds in coming 3 years with time line & schedule.
- Dr. P.M. Khodke suggested to take review of existing SC/ST girl's students in the institute and ensure that all admitted SC/ST students should get hostel facility in this hostel. Then remaining category students may be admitted as per Govt. norms.

With above suggestions, House recommended proposal of Administrative Approval for proposed SC/ST Girls Hostel, funded by AICTE & Institute to BoM

Item No. 10.6

To note progress and current status of proposed Library Building

- BWC Member Secretary presented development of proposed library building from Dec. 2017 to till date. By appointing empanelled architect institute has completed all pre tendering formalities including TS for Chief Engineer, Pune in record period of 3 months. PWD Dept. has awarded tender of the building under consideration on 27th July 2018 and also made aware that work is likely to start within a month.
- House suggested to take follow up with PWD for timeline. A separate meeting of new SE (PWD) Satara may be arranged in the presence of Shri S S Mane, former SE and member BoM for coordination purpose.

With above suggestion, House noted the current status of proposed Library Building.

Item No. 10.7

To note progress and current status of proposed Electronics and Telecommunication Building

- BWC Member Secretary presented development of proposed E & TC building from Dec. 2017 to till date. PWD Dept. has awarded tender of the building under consideration on 27th July 2018. And also made aware that work is likely to start within a month
- House suggested to take follow up with PWD for timeline. A separate meeting of new SE (PWD) Satara may be arranged in the presence of Shri S S Mane, former SE and member BoM for coordination purpose.

With above suggestion, House noted progress and current status of proposed Electronic and Telecommunication Building.

Item No. 10.8

To discuss and recommend proposal of MIS Annual Maintenance Contract to BoM

House recommended proposal of MIS Annual Maintenance Contract to BoM

Item No. 10.9

To discuss and recommend proposal of Agency and MoU for General Proficiency to BoM

House recommended proposal of Agency and MoU for General Proficiency to BoM

Item No. 10.10

To discuss and recommend proposal of MoU of GATE Coaching to BoM

House recommended proposal of MoU of GATE Coaching to BoM

Item No. 10.11

To discuss and recommend proposal of Adjunct faculties services to BoM

House recommended proposal of Adjunct faculties services to BoM

Item No 10.12

To discuss and recommend proposal regarding hike of wages for staff supply by service provider to BoM

House recommended 10 % hike of wages for skilled, semi-skilled and minimum wages for Class IV staff supplied by service provider.

Item No. 10.13

To discuss and recommend proposal of development of second phase of Gardening and Landscaping to BoM

House recommended proposal of development of second phase of Gardening and Landscaping to BoM.

Item No. 10.14

To discuss and recommend proposal of Membership fee of professional bodies to BoM

House recommended Membership fee of professional bodies as 100 % for institute coordinators and 70% of fee for personal membership restricted to two memberships each respectively

Item No. 10.15

To discuss and recommend proposal of international travel plan of faculties to BoM

House recommended proposal of international travel plan of faculties to BoM

Item No. 10.16

To discuss and recommend proposal of MOU with JIO for internet to BoM

While recommending the proposal to BoM regarding MOU with JIO for internet, House suggested to do legal vetting from empanelled legal advisor on the contract document.

Item No. 10.17

To discuss the items with the permission of Chair

Member Secretary presented the application of Mr. Shrikant Mate requesting to accept the resignation as a member in Finance Committee due to his inability to attend the meeting due to foreign assignment given by the organization where he is providing his services. In view of inability of Shri Mate, the recommended to BoM to accept the same. The House further expressed the sincere thanks to Shri Mate for his enormous support and guidance he has extended to bring financial system in place at the time commencement of autonomy. House further resolved to communicate the thanks to Shri Mate through a letter.

As there was no item for discussion, the meeting ended with vote of thanks by Member Secretary.


Chairman


Member Secretary,

**Finance Committee,
Government College of Engineering, Karad**