



GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

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Minutes of 16th Board of Management meeting held on 16th December 2017

The 16th meeting of Board of Management was held on 16th December 2017 at the Meeting Hall of Government College of Engineering, Karad at 11.00 a.m. Following members were present for the meeting:

- 1) Dr. Ashok Khade, Chairman
- 2) Shri. Narendra alias Eknath Kulkarni
- 3) Shri Shahajirao Jagadale
- 4) Prof. Dr. B.S. Gavali
- 5) Prof Dr. S.S. Mohite
- 6) Prof. Dr. A.T. Pise

Leave of absence was granted to Shri. Hanmant Gaikwad, Shri. Sitaram Kunte, Principal Secretary, H&T, Mumbai, Shri Tidke, Dy. Secretary, H&T and Dr. Abhay Wagh, Director, Technical Education, Dr. Shivajirao Kadam, Dr G.D. Yadav.

Dr. P.M. Khodke, CPA, NPIU, New Delhi and Shri S.S. Mane Superintending Engineer, Satara attended meeting as an invited members.

Member Secretary Prof. Dr. A. T. Pise welcomed Hon. Chairman and members of Board of Management. With the permission of the Hon. Chairman, Member Secretary started meeting as per the agenda of the meeting.

Item No. 16.1

To confirm the minutes of 15th Board of Management meeting held on 18.08.2017

House confirmed the minutes of 15th BoM meeting held on 18.08.2017

Item No. 16.2

To report actions taken on the minutes of 15th Board of Management meeting held on 18.08.2017

Member Secretary presented actions taken report on the minutes of 15th Board of Management meeting held on 18.08.2017. While approving the action report, House offered following suggestions:

- Hon. Chairman instructed to take outsource services of engineers from the agency. The civil engineer with 2 years experience of handling the project, estimation and supervision. The engineer may be supported by two supervisors (may be diploma or any other course) having experience of supervising large projects. One supervisor must be experienced in new construction and other one in maintenance. The system shall ultimately help strengthen the building works committee.
- Hon.Chairman invited Shri S.S. Mane, Superintending Engineer, Satara as a member on Board of Management which was accepted by him.
- House instructed Registrar, Shri Barkade to complete the procedure of selecting new agency for above services.
- Hon.Chairman instructed Dr. Wagh to develop ERP for the institute in such a way that all stake holders of the institute know the extent of achievement of different indicators such as research, student performance (performance of students (placement, results, higher studies) category-wise and gender-wise, faculty achievements (research, ongoing projects, patents, training), financial indicators, inventory, cost and utilization of equipments etc. The system should be able to generate different reports available for different cadres of stake holders. The progress report on the same be reported in each BoM meeting.
- Hon.Chairman instructed Prof. Acharya to prepare guidelines for financial aid to students expenditure under Industrial Associate-ship Scheme.
- Dr. Gawali suggested to build Teacher-Student and Parent Counselling Cell through the induction program being implemented by the institute.
- While discussing fee waiver scheme, house instructed Dean Academics to prepare guidelines and announce the same well before the commencement of academic session and invite applications of students before commencement of each Academic Year. The applications shall be scrutinized and after completing the procedure the list of eligible

students shall be submitted to admission/ accounts section at least 15 days before the last date of admission so that fee can be waived off to the concerned students.

With the above discussions and suggestions, house approved action taken report of the minutes of 15th Board of Management meetings held on 18.08.2017.

Item No. 16.3

To approve the purchases above Rs. 5 Lacs during 2017-18 till date

House approved purchases above Rs. 5 Lacs during 2017-18 till date.

Item No 16.4

To approve proposal of write off of equipments, furniture and library books

House approved proposal of write off of equipments, furniture and library books

Item No. 16.5

To note and approve minutes of ninth finance committee meeting held on 26th October 2017

House noted and approved minutes of 9th Finance Committee Meeting held on 26th October 2017

Item No. 16.6

To discuss and guide on Internal Audit Report for Financial Year 2016-17

House accepted Internal Audit Report for the Financial Year 2016-17

Item No. 16.7

To discuss and accept Statutory Audit Report for financial year 2016-17

House accepted Statutory Audit Report for the Financial Year 2016-17

Item No. 16.8

To discuss and guide on taxes on surplus amount for the F.Y. 2016-17

House accepted decision taken by the Finance Committee regarding taxes on surplus amount for the F.Y. 2016-17.

Item No. 16.9

To note Audit Report of TEQIP-II for the Financial Year 2016-17

House accepted Audit Report of TEQIP-II for the Financial Year 2016-17

Item No.16.10

To note selection of Institute under TEQIP III and allocation of Rs. 7 Cr.

- House approved Institute purchase Committee for TEQIP -III as per NPIU guidelines. and instructed to strictly follow TEQIP norms.
- House expressed deep concern on progress of TEQIP III activities and expenditure and also instructed TEQIP Co-ordinator to utilise allocated funds in time and present progress report in every BoM.

With above suggestions, the house noted selection of Institute under TEQIP III.

Item No. 16.11

To note approval of Library and E&TC building proposals

While noting the budget provision made by Maharashtra State Government for new Library and E&TC building proposals, house suggested BWC to decide the timelines for next activities. Hon. Chairman instructed to speed up preparatory work so that the tenders are floated and the work started before 15th March 2018. The complete set of all drawings be submitted to PWD before 31st December 2017. Shri Mane assured to get all plans approved from Dy Chief Architect before 15th January 2018 and the tenders shall be floated immediately thereafter. The work order is expected to be given by 10th March 2018 and the work shall start by the end of March 2018.

Item No. 16.12

To approve tendering of civil works

- Shri Mane suggested e-tendering should be done on college as well as PWD websites to have more transparency in process.
- Shri Mane suggested annual maintenance and repairs contract for civil works of campus.

Item No. 16.13

To note honorarium for services of Adjunct Professors

House noted Honorarium for services of Adjunct Professors

Item No.16.14

To note status of scholarship tracking

House noted status of scholarship tracking and instructed Dean Academics to present status report in next meeting.

Item No. 16.15

To note status of budget tracking

- Chairman expressed deep concerned on less utilisation of budget.
- House instructed Dean R & D and HOD's to ensure that funds provided/earmarked in budget are fully utilised for the purpose. It was further instructed to Dean R & D to present status report in next meeting.

With the above discussions house noted status of budget tracking

Item No. 16.16

To approve proposal of GATE coaching classes

- House instructed to select agency and rates based on NPIU quality cost basis system.

Item No. 16.17

To note minutes of 4th Examination Committee Meeting held on 6th September 2017

House noted minutes of 4th Examination Committee Meeting held on 6th September 2017

Item No. 16.18

To note RUSA proposal of institute development plan for next 10 years

House noted RUSA proposal of institute development plan for next 10 years

Item No. 16.19

To note status of missing library books

- Dr Khodke enquired with Librarian whether missing books are written off. Librarian informed that the missing books are not included in write off proposal.

House noted status of missing library books

Item No. 16.20

To note proposal of hostel building for SC/ST girl students submitted to AICTE

House noted the proposal of hostel building for SC/ST girl students submitted to AICTE

Item No. 16.21

To note AQIS proposals submitted to AICTE

House noted AQIS proposals submitted to AICTE.

Item No. 16.22

To note sports equipments and gymnastic building proposals submitted to DSO

House noted sports equipments and gymnastic building proposals submitted to DSO

Item No. 16.23

To approve draft agreement of Bank of India ATM

House approved draft agreement of Bank of India ATM

Item No. 16.24

To discuss any other item with the permission of the Chair

- On a query about the registration fees of visiting faculty for short term training programmes, Dr. Khodke informed that the same may be waived off for in-house short term course by ensuring their retention in the institute for next six months. Similarly such faculty may be deputed outside also as their up-gradation is going to benefit the students of the institute.
- On the modalities for issue of advance to the faculty for carrying out the activities of the institute, Hon. Chairman instructed Member Secretary to issue the advance. However, the same must be cleared within 15 days after completing activities otherwise the amount may be recovered from the salary of concerned staff/faculty.

As there was no other item for discussion, the meeting concluded with vote of thanks by Member Secretary.



Dr Ashok Khade
Chairman



Prof. Dr A.T. Pise
Member Secretary & Principal