



## GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

VIDYANAGAR, KARAD, 415124 DIST SATARA

Phone - ( 02164 ) 326632, 272414/15 Fax No. - ( 02164 ) 271713

Website : [www.gcekarad.ac.in](http://www.gcekarad.ac.in)

### Minutes of 21<sup>st</sup> Board of Management meeting held on 14<sup>th</sup> Oct. 2019

The 21<sup>st</sup> meeting of Board of Management was held on 14<sup>th</sup> Oct 2019 at the Meeting Hall of Government College of Engineering, Karad at 10.30 a.m. Following members were present for the meeting:

- 1) Dr. Ashok Khade, Chairman
- 2) Shri. Narendra alias Eknath Kulkarni
- 3) Shri. Shahajirao Jagadale
- 4) Prof. Dr. A.T. Pise
- 5) Prof S K Patil

Dr. P.M. Khodke, CPA, NPIU, New Delhi attended meeting as an invited member. Leave of absence was granted to, Dr. Shivajirao Kadam, Shri Amit Kadam Shri. Saurabh Vijay, Secretary, H&T, Mumbai, Prof. Dr. B.S.Gawali, Shri. Satish Tidke, Dy. Secretary, H&T, Dr. Abhay Wagh, Director, Technical Education, Dr G.D. Yadav and Prof V.B. Waghmare.

Member Secretary Prof. Dr. A. T. Pise welcomed Hon. Chairman and members of Board of Management. With the permission of the Hon. Chairman, Member Secretary started meeting as per the agenda of the meeting.

#### Item No. 21.1

#### To confirm the minutes of 20<sup>th</sup> Board of Management meeting held on 1<sup>st</sup> June. 2019

House confirmed and unanimously approved the minutes of 20th BoM meeting held on 1st June 2019 as distributed.

Item No. 21.2

**To report actions taken on the minutes of 20<sup>th</sup> Board of Management meeting held on 01.06.2019**

Member Secretary presented actions taken report on the minutes of 20<sup>th</sup> Board of Management meeting held on 01.06.2019. While approving the action report, house offered following comments:

- Prof. Khodke shown concern over delayed to send the proposal of merging of B Tech Information Technology into B Tech Computer Engineering. He instructed Dr Wagh to submit thorough proposal earliest.
- While prolonged discussion on MIS Implementation, Hon. Chairman enlightened the house about its necessity at various levels of organization. He emphasised on fixation of accountability for department wise MIS implementation. He instructed Dr Wagh to submit MIS implementation progress of 5 main departments along with general MIS in next board meeting with co ordination of respective departments. Prof. Khodke suggested that to promote the idea of ingenuity & innovation, in house software development & programming should be encouraged. For the same he instructed Dr. Wagh to perform Video conferencing along with students & to arrange meeting.
- Prof. Deshpande informed in detail to House about current progress/status of proposed buildings construction; completion of C.T. Lab building up to Dec 2019, P. G. Hostel building up to March 2020 & Dean Academics up to March 2020. Hon. Chairman instructed to conduct monthly meeting regarding these proposed constructions and to submit minutes of it in next board meeting. Mr Kulkarni asked reason for not conducting frequent BWC meeting, upon which Prof. Deshpande well justified facts for not conducting the same.
- Hon. Chairman and members visited & reviewed progress of the sites of buildings and conducted short meetings with contractors for expediate the work. House instructed Prof. Deshpande to submit monthly progress report highlighting construction progress and related problems. Hon Chairman suggested to appoint final year students to monitor under construction sites with a view to encourage working ability & adroitness in

students. He also instructed to incorporate contractor's complaints in a grievance report and to submit it in board meeting.

- While discussing outstanding scholarship fees, Prof. Khodke instructed to present yearly data segregated as student wise. House discussed option of belated application of unclaimed scholarship fees, but same is not accepted by concerned authority. Prof. Khodke instructed to draft year wise student data highlighting drop out, year down or any other status.

Also, Statutory Auditor CA Pol suggested to decide timespan and to elongate efforts as per recovery capacity & decided timespan. After prolonged discussion House found write off is invalid due to potential risk of future objections. Finally concluded that recovery of outstanding fees is only a valid & feasible option and necessary steps shall be taken to recover the same.

With the above discussions and suggestions, house approved action taken report on the minutes of 20<sup>th</sup> Board of Management meeting held on 01.06.2019.

#### **Item No. 21.3**

**To note & approve minutes of the 13<sup>th</sup> Finance Committee meeting held on 28.09.2019**

House noted & approved the minutes of 13<sup>th</sup> Finance Committee meeting held on 28.09.2019.

#### **Item No. 21.4**

**To discuss and accept Internal Audit Report for financial year 2018-19**

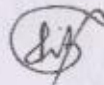
House discussed recommendations made by Finance committee in its 13<sup>th</sup> Finance Committee meeting. House unanimously resolved withdrawal of fixed deposits from co operative bank.

House discussed and accepted Internal Audit Report for financial year 2018-19.

#### **Item No. 21.5**

**To discuss and accept Statutory Audit Report for financial year 2018-19**

Statutory Auditor CA Pol presented annual financials comparing with previous year data. He remarked that increase in financial position is a positive sign of growth.



House discussed and accepted Statutory Audit Report for financial year 2018-19.

**Item No. 21.6**

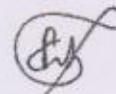
**To discuss and accept recommendations about taxes on surplus for F.Y. 2018-19**

Statutory Auditor CA Pol enlightened the House about Income Tax provisions regarding accumulation of Surplus amount to minimize the taxes. He suggested booking of movable assets acquired during year as expenditure to reduce surplus amount. House decided cut-off date for utilization of previously accumulated building fund will be 31.03.2023.

- Regarding Accumulation of Income, house RESOLVED THAT
  - I) Out of the net excess of income over expenditure for the previous year ended 31st March 2019, Rs 250 lacs will be accumulated and set apart. Out of accumulated funds Rs 200 lacs transferred to the fund termed as "Building Fund" and the remaining Rs 50 lacs to the fund termed as "Furniture, Fixture & Software Fund". Accumulated funds will be applied for carrying out the objects of the Trust for which the fund has been created.
  - II) Income so accumulated or set apart and to the extent that it remained unspent till it's being utilized fully, same be invested or deposited in the forms and modes specified in sub-section 11, of the Income Tax Act,1961.
  - III) Interest accruing on these investments as and when received be transferred to the abovementioned fund.
  - IV) Cut-off date for utilization of accumulated fund created out of surplus for FY 2018-19 will be 31.03.2024.

For administrative approval of SC/ST hostel DTE/Government has raised queries regarding provision of funds for excess expenditure over estimated cost i.e. 9 crores if required. In this connection, House unanimously approved utilization of unspent Accumulated Funds towards any excess expenditure if required over estimated cost on construction of SC/ST hostel and their related any recurring & non-recurring expenditures.

With above discussions House approved accumulation of surplus amount & its utilization. Also approved utilization of this fund for construction of SC/ST hostel if required over estimated cost.



**Item No. 21.7**

**To discuss and accept Audit Report of TEQIP-III for financial year 2018-19**

Statutory Auditor CA Pol presented annual financials of TEQIP-III.

House discussed and accepted Statutory Audit Report of TEQIP-III for financial year 2018-19

**Item No. 21.8**

**To discuss and accept accounting policy for assets purchased under TEQIP-III.**

House discussed equipment utilization with a view of measure use and its performance. Also instructed to execute "Performance Audit" of Assets/equipment purchased under institute & TEQIP funds & to submit the report in next Finance Committee meeting. On growth & progress parameters, to keep institute on fast track Hon Chairman suggested to expediate speedy purchase procedure with followed by government guidelines.

With above discussion House accepted accounting policy for assets purchased under TEQIP-III.

**Item No. 21.9**

**To discuss and accept expenditure incurred on purchases of equipment above Rs.5 lakhs during FY 2019-20**

House instructed to produce procurement list highlighting actual cost of equipment above Rs 5 lacs in next general meeting.

**Item No. 21.10**

**To note and approve Internship policy for final year students**

House discussed & approved Internship policy for final year students.



**Item No. 21.11**

**To approve policy of Innovation Incubation Entrepreneurship cell**

House discussed policy documents of Innovation Incubation Entrepreneurship cell presented by Dr. R.B.Kulkarni. House instructed to revise policy document and present it in the departmental heads & deans meeting and same present in next Finance Committee meeting for prior approval.

With above suggestions House instructed changes & suggestions to finalize policy document.

**Item No. 21.12**

**To discuss & approve construction of proposed parking shed**

House instructed to present the proposal in BWC meeting for detailed discussions.

**Item No 21.13**

**To approve non potable water lifting from Khodshi Weir**

Prof. Deshpande presented proposal of water lifting from Khodshi Weir. He well enlightened the House about necessity of obtaining permission for pipeline connection under Industrial category. House granted primary approval for proposal unanimously & suggested formation of committee comprising Prof. U. L. Deshpande & 2 members from electric department, for appropriate action.

With above discussion house noted and granted approval for non-potable water lifting from Khodshi Weir.

**Item No. 21.14**

**To discuss & approve policy of stipend for regular PhD students**

House suggested to check the financial condition of students, and departmental needs for TA work & budgetary provisions.

With above suggestions House approved policy of stipend for regular PhD students.

**Item No. 21.15**

**To note & approve appraisal proposal of services of service provider**

Based on the performance report proposal is discussed, considering their scope of work, ability, technical skills and experience remuneration proposal is revised & then accepted.

House discussed & approved appraisal proposal of services of service provider.

**Item No. 21.16**

**To get administrative approval for civil works from 1<sup>st</sup> April 2019**

House noted and approved list of civil works of construction, renovation, refurbishment works executed since 1<sup>st</sup> April 2019.

**Item No. 21.17**

**To discuss and permit transfer bills of government staff**

While discussion on transfer bills of government staff, Prof. Khodke instructed correspondence with other colleges & DTE/State government.

With above suggestions house discussed and withheld decision on permission of transfer bills of government staff.

**Item No. 21.18**

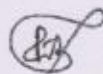
**To discuss and approve write off proposal of old & obsolete equipment & furniture**

During short discussion on write off proposal, house approved write off proposal of old & obsolete equipment & furniture. Also approved transfer of non-usable excess drawing tables to GP Tasgaon subject to prior permission from DTE.

**Item No. 21.19**

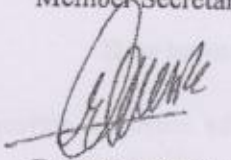
**To discuss any other item with the permission of chair**

- 1) During discussion on Counsellor appointment Hon Chairman explained necessity of Parent's counselling and instructed appointment of internal faculty for counselling. He delegated responsibility of counselling on Prof. S.K.Patil.



- 2) Mr Santosh Raikar have been nominated as a "Invitee Member" on Board of Management.
- 3) Hon Chairman shown concern over placement of civil, mechanical & electrical students. He suggested to enhance the employability students should be familiar with latest used software in industries. In view of this, he instructed Mr Santosh Raikar to carry out survey & arrange expert's lectures on globally used industrial software. And to conduct the meetings with heads of departments regarding training & purchase of the same.
- 4) For conceptual learning & GATE coaching Hon Chairman suggested Mr Mohit & Mr Yuvraj Bhosale & their team.
- 5) Mr. Kulkarni suggested to strengthen teacher-student mentorship.

As there was no other item for discussion, the meeting concluded with vote of thanks by Member Secretary.



Dr Ashok Khade  
Chairman



Prof. Dr. A.T. Pise  
Member Secretary & Principal