

Amendments in Examination Rules & Regulations Passed in 13th Academic Council Meeting held on 5th June 2026

Annexure 13.10.1

Amendments in Rules regarding Absentee during ESE/MSE Examinations:

As per “Rules of Examination for NEP 2020 UG & PG Programs” rule R18.5 discusses only medical reason (accident/hospitalization) & death of immediate close relative for consideration absentee during ESE/MSE examinations. Following amendments are proposed in the present rule.

- R18.5.1 : Students who remain absent for the End Semester Examination (ESE) due to medical reasons such as accident or hospitalization of the student, or due to emergency circumstances like the death of an immediate close relative (spouse, father, mother, brother, or sister), shall be permitted to appear for a re-examination conducted along with the Make-up Examination or separately without any grade penalty or remark on the grade card, subject to the conditions specified in Rule R18.7.
- R18.5.2 : Students who remain absent for the End Semester Examination (ESE) due to participation in Sports, NCC, or NSS events at Inter-University, State, National, or International level, or due to participation in activities organized by recognized apex bodies such as State/Central Government, State Universities, AICTE, UGC, etc., shall be permitted to appear for a re-examination conducted along with the Make-up Examination or separately without any grade penalty or remark on the grade card, subject to the conditions specified in Rule R18.7.
- R18.6.1 : Students who remain absent for the Mid Semester Examination (MSE) due to medical reasons such as accident or hospitalization, or due to emergency circumstances like the death of an immediate close relative (spouse, father, mother, brother, or sister), shall be permitted to appear for an additional MSE examination to be conducted during the second last week of the academic semester, subject to Rule R18.7.
- R18.6.2 : Students who remain absent for the Mid Semester Examination (MSE) due to participation in Sports, NCC, or NSS events at Inter-University, State, National, or International level, or due to participation in activities organized by

recognized apex bodies such as State/Central Government, State Universities, AICTE, UGC, etc., shall be permitted to appear for an additional MSE examination to be conducted during the second last week of the academic semester, subject to Rule R18.7.

- R18.7 : The student absent for MSE/ESE must forward his/her application with remark of Head of Department/FY Coordinator and/or Dean Students Welfare to the Chairman, Examination Committee and get the final approval for his/her absentee. In the application the student must submit official documentation (medical certificate/ death certificate/ invitation letter/participation certificate/approval letter) which should be checked and verified for it's genuineness by forwarding authority. The prior approval is necessary in all such cases.

Annexure 13.10.2

Amendments in Revaluation Rules:

In the “Rules of Examination for NEP 2020 UG & PG Programs” Revaluation of Answer Books Rules R4.6 and R21.1 are amended as follows :

The provision for obtaining a photocopy and applying for revaluation is regarded as a special facility and not a right in the strict sense of the term.

A student aggrieved by the End Semester Examination (ESE) marks declared may apply to the Examination Cell for revaluation of an answer book within three days after the marks are displayed in the MIS login. The application must be accompanied by the prescribed fees. The Controller of Examinations (CoE) shall appoint an appropriate examiner for the revaluation, who shall be different from the original evaluator. For Mid Semester Examinations (MSE), students shall be allowed to see the evaluated answer paper, and any conflict regarding re-totaling shall be resolved at the departmental level by the Head of the Department.

The revision of marks after revaluation of an ESE answer book shall be governed by the following conditions:

- After revaluation, a change in marks will only be considered if the variation between the original marks and the revalued marks is $\pm 5\%$ or more of the maximum marks assigned to that paper.
- If the change is 5% or more but not greater than 15%, the final marks awarded to the student shall be the maximum of the original marks and the revalued marks.
- If the change in marks after revaluation is greater than 15% of the prescribed total marks, the answer paper shall be reassessed by a third examiner (re-revaluation). In this case, the final marks shall be average of two maximum scores obtained; the original marks, the first revaluation marks, and the re-revaluation marks. If final average is fractional number, then it should be rounded to next integer value.
- All cases where the change in marks after revaluation is greater than 25% must be reported to the Chairman of the Examination Committee (EC).

Annexure 13.10.3

Amendments in Rules regarding Impersonation cases:

As per “Rules of Examination for NEP 2020 UG & PG Programs” Appendix A Rule 16 states about Police Case provision in case of Impersonation cases. Following modification are proposed in the Appendix A Rule 16:

- (i) If the examinee (impersonating person) is student of this institute then cancellation of performance of entire examination and debarring from three additional sub-sequent examination (1+3), and/or he/she will be handed to Police. If such examinee is not student of the Institute, then he/she will be handed to Police.
- (ii) If the examinee (for whom impersonation is noticed) is student of this institute then cancellation of performance of entire examination and debarring from three additional sub-sequent examination (1+3), and/or he/she will be handed to Police. If such examinee is not student of the Institute, then he/she will be handed to Police.

Annexure 13.10.4

Amendments in Rules regarding student carrying “Mobile Phone” during examination

As per “Rules of Examination for NEP 2020 UG & PG Programs” Appendix A Rules 25, 26, and 27 currently refer only to the term “Mobile Phone.” It is proposed replacing this term with “Any Digital Device” to broaden the applicability of the rules and ensure comprehensive coverage of all electronic and digital devices that could potentially be used during examinations.

Annexure 13.10.5

To discuss the progress of the examination documents disposal process

- Examination Documents Disposal Committee has been formed, and the process of disposing of examination documents for the first five years of Academic autonomy viz. Year 2015 to June 2020 has been initiated. All documents till June 2020 has been collected at central place. Further disposal process will be completed as per guidance received from Dr. A. N. Jadhav, Director, Board of Examination Shivaji University Kolhapur.

Annexure 13.10.6

Number of Makeup Examinations in an Academic Year

The Institute presently conducts two Make-up Examinations each academic year, one after the regular End Semester Examination (ESE) of the Winter Session and another after the regular ESE of the Summer Session.

It is proposed that the Institute should align its Make-up Examination process with the University practice by conducting a single Make-up Examination after the regular Summer ESE, covering the courses of both semesters. This may help streamline examination administration and ensure uniformity with University procedures. Following changes are proposed in the conduction of Makeup examinations:

1. Only one Makeup Examination shall be conducted in an academic year.
2. The Makeup Examination shall be conducted after the Regular Summer End Semester Examination, in alignment with prevailing practices of the Institute.
3. The Makeup Examination shall include courses from both Odd and Even semesters.
4. As this is special examination, there will not be any provision of Re-examination for this Examination.
5. The examination will be named as “Makeup Academic-Year” e.g “Makeup 2025-26”