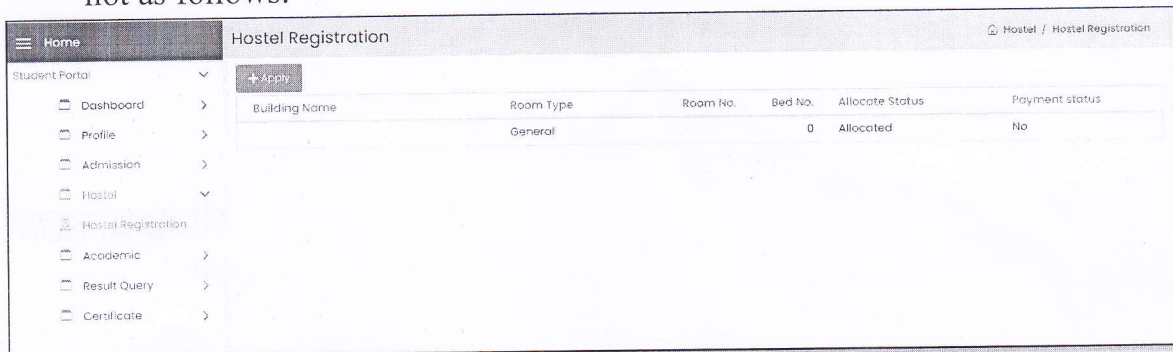


## Guidelines for Hostel Fees Payment

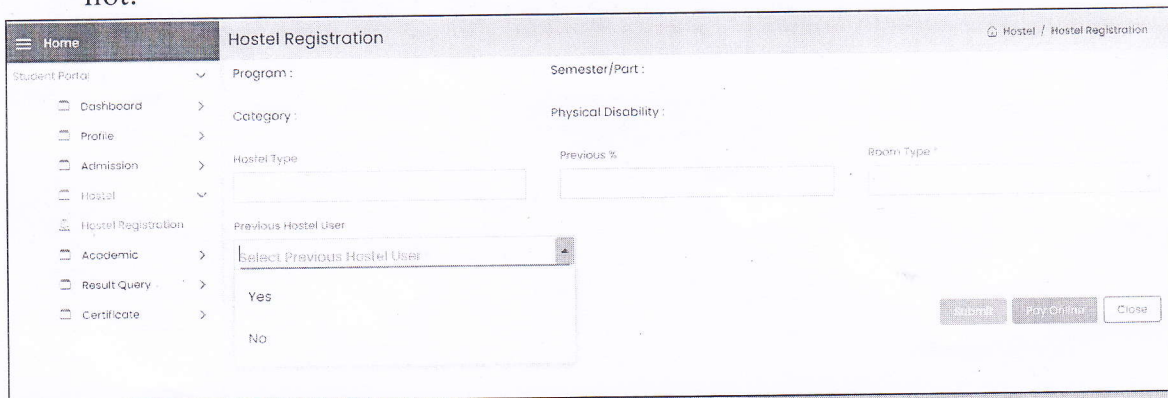
1. Log into your MIS account (<https://gcekportal.core-campus.in/>) using your mobile number and password.
2. Go to Hostel → Hostel Registration menu from on left side bar.
3. You will see your hostel application, check Allocate Status is Allocated or not as follows.



The screenshot shows the 'Hostel Registration' page. On the left is a navigation menu with 'Hostel Registration' selected. The main area contains a table with the following data:

Building Name	Room Type	Room No.	Bed No.	Allocate Status	Payment status
	General		0	Allocated	No

4. Double click on your hostel application, you will see your hostel application along. Select value Yes or No, if you are Previous Hostel User of GCEK or not.



The screenshot shows the 'Hostel Registration' page with a dropdown menu open for 'Previous Hostel User'. The dropdown options are 'Yes' and 'No'. The 'Pay Online' button is visible at the bottom right.

5. Click on Pay Online. You will be redirected to payment page. Pay prescribed fees and submit the payment slip to Hostel Clerk.
6. **Last date for accepting hostel allotment by paying fees is 23<sup>rd</sup> September 2024 5:00PM.**

